

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON  
PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on July 8, 2019, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on July 5, 2019.

Present and acting as trustees were:

Don Minner, President  
Carolyn Welch Clifford, Vice President  
Carrie F. Carr, Treasurer  
Denise Tenyer, Secretary  
Denise Devereux-Peters  
Jan Miller  
Bill Pizzi

Absent was:

No board members were absent.

Also in attendance were:

Mary Carol Decker, Barrington Resident  
Jesse Henning, Executive Director  
Thomas Nielsen, IT Manager  
Cheryl Riendeau, Finance Manager  
Lisa Stordahl, Office Manager

**I. CALL TO ORDER**

President Minner called the meeting to order at 7:00 p.m.

**II. ROLL CALL**

Lisa Stordahl called the roll.

**III. AUDIENCE RECOGNITION AND PUBLIC COMMENT**

No public comments were made.

Mr. Tom Nielsen, the library's IT Manager, introduced himself and gave a brief overview of his department. He also demonstrated the newly released library app.

**IV. APPROVAL OF THE MINUTES**

The minutes from the June 10, 2019 Regular Meeting and the June 13, 2019 Budget, Finance, and Levy Committee were reviewed. President Minner asked if there were any questions or corrections to the minutes of the Regular Meeting of June 10. There were none. A motion to

approve the Regular Meeting minutes was made by President Minner and seconded by Ms. Clifford.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
**Motion: CARRIED.**

President Minner asked if there were any questions or corrections to the minutes of the Budget, Finance, and Levy Committee Meeting of June 13, 2019. There were none. Ms. Carr moved to approve the minutes of the Budget, Finance, and Levy Committee Meeting as presented. Mr. Pizzi seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
**Motion: CARRIED.**

Executive Session minutes were reviewed for the following dates:

- August 28, 2017
- September 20, 2017
- October 2, 2017
- October 6, 2017
- October 12, 2017
- December 11, 2017
- January 8, 2018
- January 9, 2018
- January 17, 2018
- February 12, 2018
- April 8, 2019
- May 13, 2019

Ms. Clifford made a motion, seconded by Ms. Carr, to destroy the executive session audio recordings from August 28, 2017, September 20, 2017, October 2, 2017, October 6, 2017, October 12, 2017, December 11, 2017, and January 8, 2018 pursuant to section 2.06(c) (5 ILCS 120/2.06 (c)) of the Open Meetings Act.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
**Motion: CARRIED.**

After determining that the need for confidentiality still exists, Ms. Clifford made a motion to keep all of the Executive Session minutes listed above as closed. Ms. Carr seconded the motion. (5 ILCS 120/2.06)(3)(d)(1)).

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer  
Nays: None

Abstain: None  
Absent: None  
Motion: CARRIED.

**V. MISCELLANEOUS REPORTS / BUSINESS**

**President's Report**

President Minner asked the board to consider moving the start time of the Regular Meetings to 6:00 p.m. A discussion was held and it was determined that it would be too difficult for many of the board members to arrive by 6:00 p.m. on a regular basis. The topic was tabled for the time being.

**Treasurer's Report**

Ms. Carr presented the Treasurer's report. Beginning balance was \$8,021,723.39 with receipts of \$1,785,203.71 and expenditures of \$595,777.21; leaving an ending balance of \$9,211,149.89. Closing the 2018-2019 fiscal year, revenues were 106.69% of anticipated and expenditures were 88.14% of the budget.

Ms. Carr moved to approve the Treasurer's Report and bills for payment as presented. Mr. Pizzi seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
Motion: CARRIED.

**Executive Director's Report**

Director Henning noted that June and early July have been a busy time at the library. Staff appraisals are complete and budget season is in full swing.

The Summer Reading Program has been very successful this year with a large increase in adult participation.

In building news, a preconstruction meeting has been set for August to discuss the projects slated to begin in the fall. The carpets were cleaned and our Building Services Manager, Kurt Zemla, has been working on replacing many of the library's lights with LED bulbs, which are more cost effective, and energy efficient.

Director Henning noted that the library was well received as part of the Barrington Fourth of July parade and thanked board member, Jan Miller, for participating.

**VI. REPORTS OF COMMITTEES**

Ordinance 2019-2, An Ordinance Providing for Tentative Budget and Appropriations of Barrington Public Library District, Cook, Kane, Lake and McHenry Counties Illinois for the Fiscal Year Beginning July 1, 2019 and ending June 30, 2020 was reviewed. After a quick overview of

the budget from Director Henning, the budget committee recommended that the board adopt Resolution 2019-2 as presented.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
**Motion: CARRIED.**

Ms. Carr moved to set the Budget and Appropriations Ordinance Hearing for September 9, 2019. Ms. Clifford seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
**Motion: CARRIED.**

**VII. OLD BUSINESS**

There was no old business.

**VIII. NEW BUSINESS**

The board looked over the Agreement for Facility Master Plan Update, Barrington Area Library with Engberg Anderson and Library Planning Associates. President Minner moved to authorize the Executive Director to sign the Agreement, on the board's behalf, in an amount not to exceed \$30,000. Ms. Tenyer seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
**Motion: CARRIED.**

The board reviewed the Agreement for Capital Repairs Study, Barrington Area Library with Engberg Anderson Architects. President Minner moved to authorize the Executive Director to sign the Agreement not to exceed \$15,000.00 on behalf of the board of trustees. Ms. Carr seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
**Motion: CARRIED.**

**IX. GENERAL INFORMATION**

**VI: ADJOURNMENT**

There being no further business, a motion to adjourn the meeting was made by President Minner and seconded by Ms. Tenyer. All voted aye. **The motion passed unanimously.**

The meeting adjourned at 8:09 p.m.

A large black rectangular redaction box covers the signature area of the Secretary. Blue ink scribbles are visible above and below the redaction.

Secretary